

User Manual (Ver 1.1)

**For
Applicant**

Saralsanchar –WPC Satellite Licenses Migration

Department of Telecommunications

Government of India

02nd December, 2021

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USER LOGIN

The URL for testing module is <http://210.212.169.196/>

GOVERNMENT OF INDIA | MINISTRY OF COMMUNICATIONS
दूरसंचार विभाग | DEPARTMENT OF TELECOMMUNICATIONS
SARAL SANCHAR (Simplified Application For Registration And A Portal for License Management in DoT)

Home | About Portal | Registration | Login | FAQs | Helpdesk | Fee Calculator | Document CheckList

List of Existing Licenses
List of Existing OSP Registrations
List of Licenses/Registrations issued through portal
User Manual
Support

Unified License / Authorisations - VNO Issuance
Registration - Register for Unified License
Apply For License - After Successful Login, Apply For Unified License
LoI Issuance - DoT will issue LoI after scrutiny of application
Entry Fee & FBG Submission - After receiving LoI, Applicant will submit Entry Fee & FBG (As applicable)
License Issue - After verification of PBG, entry fee, License / Authorisation will be issued

New to Portal?
Register Yourself

Already Registered?
Login

Forgot Password?
Reset

What's New
FAQs on DSC(Digital signature certificate usage)

Quick Links
□ DoT Website
□ Telecom Licensing
□ Wireless Planning and Coordination
□ Non-Tax Receipt Portal (NTRP BharatKosh)
□ Application Status
□ Fee Calculator
□ Document CheckList
□ MTCTE Portal

Statistics
Total Registered applicant: 88
Total UL Licenses / : 8

About Saral Sanchar Portal
The Indian Telecommunications Sector has grown rapidly in the last few years. While Government reforms and initiatives have played a very important part, industry has been the major driver of this remarkable growth. The Department of Telecommunications is striving to play the role of an enabler for the growth of the telecommunications sector and thereby, of the digital economy.
Department of Telecom has taken some significant measures to improve the ease of doing business. It has been its endeavour to provide an environment, which is fair and transparent, encourages competition, promotes a level-playing field for all service providers, protects the interest of consumers and enables technological benefits to one and all.
'SARALSANCHAR' (Simplified Application For Registration and Licenses) a Web based Portal, for Issuing of various types of Licenses and Registration certificates is part of various Digital initiatives being taken by Department of Telecommunications. It is a unified portal to issue various types of Licenses and registrations in a digitized manner which will not only ensure transparency but also make the process more efficient. This will pave the way for a paperless, secure and hassle-free platform for various applicants.

Downloads
□ Sample UL Application
□ Sample UL VNO Application
□ Sample OSP Application
□ Sample Power of Attorney
□ Sample Board of Resolutions
□ Sample Certificate of Details of Promoters/ Partners/shareholder in company
□ Sample Equity detail certificate
□ Sample Certified copy of approval Govt of India for Foreign Equity
□ Sample Board resolution regarding appointment of statutory auditor along with specimen signature of CA

Click on Login button in the home page

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SARAL SANCHAR (Simplified Application For Registration And A Portal for License Management in DoT)

Home | About Portal | Registration | **Login** | FAQs | Helpdesk | Fee Calculator | Document CheckList

Login

UserId: BS201800175

Password:

Security Code: Enter Captcha: CEEJCS

Login | Forgot Password? | Forgot User ID?

Enter the credentials and CAPTCHA CODE in the login forms as shown above and Click on LOGIN BUTTON

LICENSE TYPE SELECTION

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DEPARTMENT OF TELECOMMUNICATIONS

LogOut (User id: BS2018001

SARAL SANCHAR
(Simplified Application For Registration And Licenses)
A Portal for License Management in DoT

Home Change Password SACFA Reports Helpdesk

Orders/Circulars Document CheckList

Welcome aman (BSNL)

Status Of Applications

8 UL Apply Now	6 UL-VNO Apply Now	104 WPC Apply Now	1 OSP Apply Now	9 M2M Apply Now	1 SACFA Apply Now
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- Individual/ Proprietor/ Partnership Firm etc can apply for UL-VNO(CAT B) license & WPC license ONLY.
- For OSP Registration applicant need to be either Company/LLP/FCPR.
- For Access services -Category B applicant need to APPLY under UL-VNO.

General Instructions:-

- Please refer FAQ on DSC on the home page for any queries regarding DSCs
- Document signed with Self signed certificates/Acrobat reader signed Documents are not allowed. Certificate only from Licensed CAs are Allowed.
- Licensed Certificate Authorities as per cca.gov.in are a) Safescrypt CA b)(n)Code Solutions CA c)e-Mudhra CA d)Capricorn CA e)Verasys CA
- For Payment of Various fees (processing, entry etc) is to be done on NTRP (https://bharatkosh.gov.in) and only challan details is to be filled in the portal

After Login click on “WPC” Widget

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LogOut (User id: BS201800175)

SARAL SANCHAR
(Simplified Application For Registration And Licenses)
A Portal for License Management in DoT

Home Update Profile Profile Dashboard

Orders/Circulars MailBox Document CheckList FAQ WPC User Manual

Welcome aman (BSNL)

ETA
Network
Satellite

Equipment Type Approval Details

Apply for New Application Previous Applications(Self Declaration) Previous Applications(Other)

ETA Self Declaration Apply Now
RLO: ETA by RLOs, WPC Wing apply here

The user will be taken to the Saralsanchar Common Dashboard. Click on “Satellite” Widget.

SARALSANCHAR – WPC SATELLITE LICENSES MIGRATION – APPLICANT USERGUIDE

The screenshot shows the SARALSANCHAR portal interface. At the top, there is a header with the Government of India logo, the Department of Telecommunications name in Hindi and English, and the SARALSANCHAR logo. A navigation bar contains links for Home, Update Profile, and Profile Dashboard. Below this, there are links for Orders/Circulars, MailBox, Document CheckList, FAQ, and WPC User Manual. The main content area shows a welcome message for user 'aman (BSNL)'. On the left, there is a sidebar with buttons for ETA, Network, Satellite (highlighted), and Non-Network. The main content area is titled 'Satellite Application Details' and has several tabs: 'Apply for New Application', 'In Process Applications', 'License Issued', 'Renewal Issued', 'Rejected Applications', and 'Migrate License' (highlighted with a red arrow). Below the tabs, there is a form with a 'Select Application Type' dropdown menu and a 'Go' button.

After that, click on “Migrate License” Tab as shown above.

This screenshot shows the 'Migrate License' section of the SARALSANCHAR portal. The 'Migrate License' tab is selected and highlighted with a red arrow. The form contains the following fields: 'Please Select License Type' with a dropdown menu showing '-- Select ---'; 'Search By' with radio buttons for 'License No' and 'DL NO'; and 'Please Enter License/DL No.' with an input text box. A 'Get Details' button is located below the input box and is highlighted with a red arrow.

Select License Type from the dropdown, select the option to search the License to be migrated from License Number or DL Number using radio button, Enter License/DL Number in the Edit text box and click on “Get Details” button. License No should be at least of 6 characters and DL number should be of at least 10 characters

Apply for New Application | In Process Applications | License Issued | Renewal Issued | Rejected Applications | **Migrate License**

Please Select License Type: **Commercial VSAT**

Search By: License No DL NO

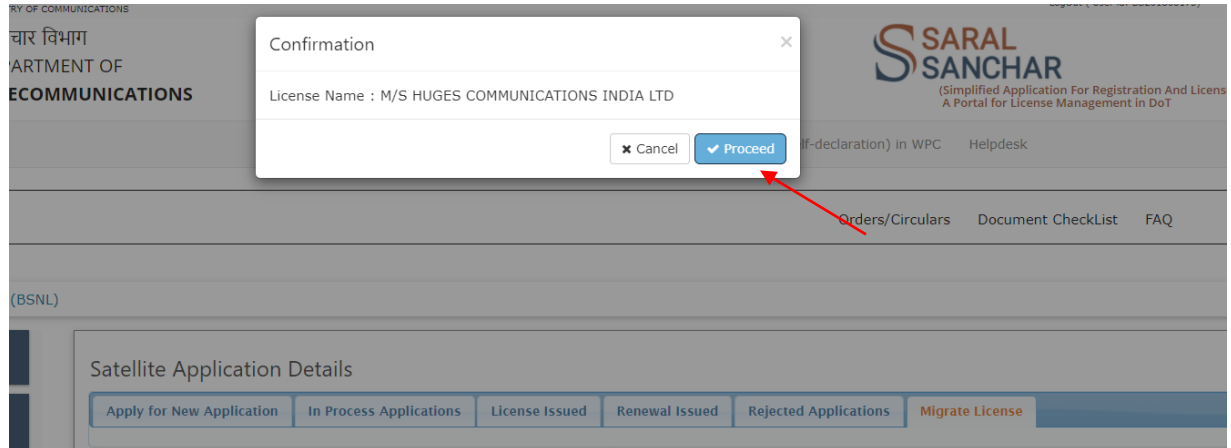
Please Enter License/DL No.: VSAT(COM)

[Get Details](#)

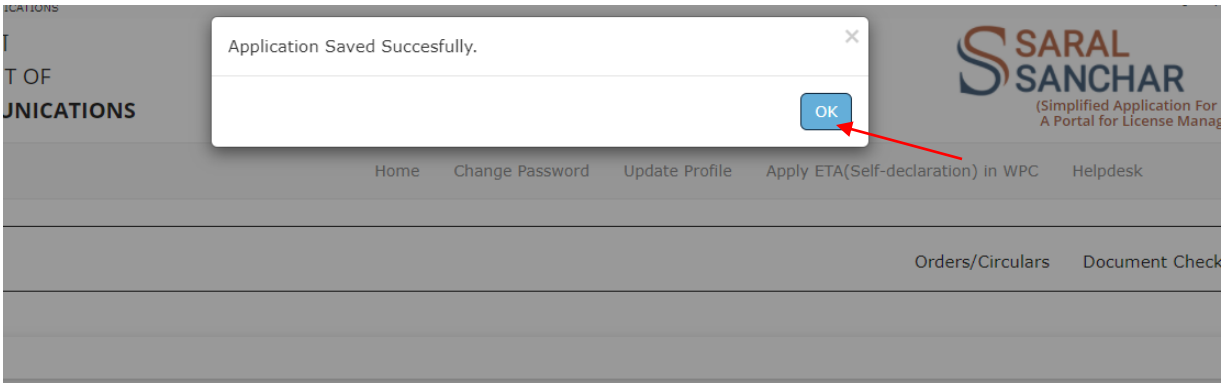
License Details No of Rows:3

Sr.No.	Licensee Name	License Type	License No	DL No	License Validity Date	License Fee	Action
1	M/S HUGES COMMUNICATIONS INDIA LTD	Commercial VSAT	VSAT(COMM)-08/HUB	19034/03/2010-SAT			Request Migration
2	M/S TATANET SERVICES LTD	Commercial VSAT	VSAT(COM)-009/01	J-19034/05/2014-SAT			Request Migration
3	M/S TATA SERVICES LTD.	Commercial VSAT	VSAT(COM)-001	L-14033/01/2006-LR			Request Migration

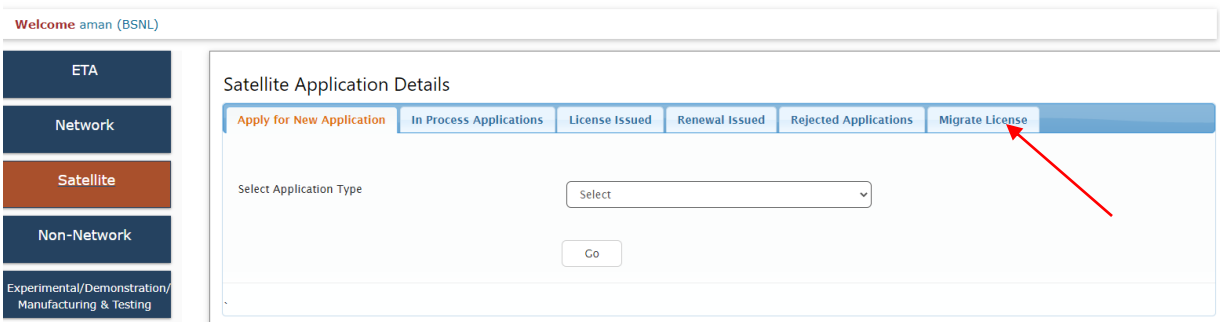
Certain key details regarding that License/DL Number will be populated. Click on the “Request Migration” button to start the migration flow.



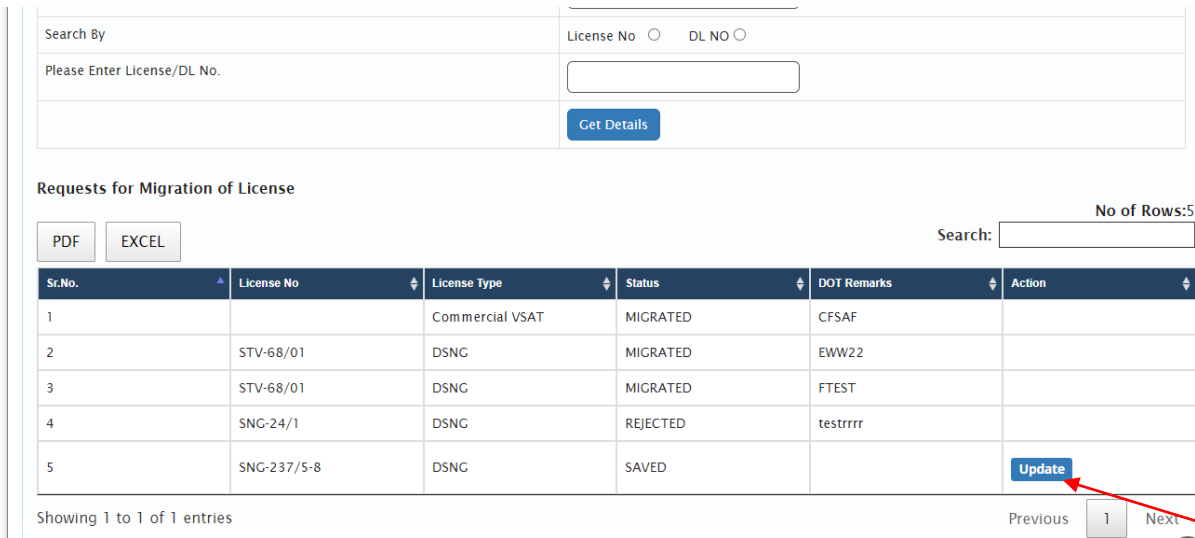
A pop up showing “License Name” will be populated, click on “Proceed” Button.



A pop up showing “Application Saved Successfully” will be populated. Click on “OK” Button. This will mark this record for migration and will make it available in the user Dashboard.



User can click on the “Migrate License” Tab to work further on this license for migration.



Click on the “Update” button to see the available information for the License/DL Number submitted earlier.

Satellite Application Details

Apply for New Application | In Process Applications | License Issued | Renewal Issued | Rejected Applications | Migrate License

Please Select License Type:

Search By: License No DL NO

Please Enter License/DL No.:

License not found

Requests for Migration of License

If the License No. is not there then click on “Request Migration” for adding it.

Please Enter License/DL No.:

Requests for Migration of License

PDF EXCEL

No of Rows:4

Search:

Sr.No.	License No	License Type	Status	DOT Remarks	Action
1		Commercial VSAT	SAVED		<input type="button" value="Update"/>
2	STV-119/1+1 S/B	Teleport	REJECTED	reject by wpc	
3	SNG-324/1-8	DSNG	MIGRATED	31 test	
4		DTH	SAVED		<input type="button" value="Update"/>

Showing 1 to 1 of 1 entries

Previous Next

Click on “Update” Button

MIGRATION FOR LICENSE – STEP1

Company Information would be populated in Step 1. Check and click on “Next” Button

MIGRATION FOR WPC LICENCE FOR :

Step 1 Company Information	Step 2 General Information	Step 3 Technical Details	Step 4 Location Details	Step 5 Payment Details
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Application ID: ST035420211100098

1 a. Applicant Name : BSNL

1 b. Address for Correspondence with Telephone/Fax/Mail :
 BSNL
 District: New Delhi
 State : DELHI
 Pincode : 110001
 Landline No : 1111111111
 Fax :
 Mobile No : 9422310088
 Email : subhashbsnl@gmail.com

MIGRATION FOR LICENSE – STEP2

MIGRATION FOR WPC LICENCE FOR : DTH

Step 1 Company Information	Step 2 General Information	Step 3 Technical Details	Step 4 Location Details	Step 5 Payment Details
--------------------------------------	--------------------------------------	------------------------------------	-----------------------------------	----------------------------------

License Details:

A. Licenses Name	<input type="text"/>
B.License Number	<input type="text"/>
C.Date Of Issue	<input type="text" value="Date of Issue"/>
D.DL Number	<input type="text"/>
E. DL Date	<input type="text" value="Date of DL"/>
F.License Validity Date	<input type="text" value="License Validity"/>
G.Spectrum Charges	

In this section General Information will be populated. Applicant must check all the fields and modify the field if any deviation is observed. Applicant must also fill the missing details wherever required.

License Fee	<input type="text"/>
Royalty Charges	<input type="text"/>
Total Spectrum Charges	<input type="text"/>
2.Date, the assignment is likely to be put into use	<input type="text"/>
3. Nature of use (Temporary or permanent)	Select one option ▼ <input type="text" value="Start Date"/> <input type="text" value="End Date"/>
4(i). MIB Permission no. and date	<input type="text" value="Permission No"/> <input type="text" value="Permission Date"/>
5(i). Name of Satellite	<input type="text"/>
5(ii). Name of Satellite operator	<input type="text"/>
6. GSO Position of Satellite (degrees-East)	<input type="text" value="e.g. 78.5"/>
7. Frequency band of operation	<input type="text" value="--Select--"/> ▼

Previous Next

Click on “Next” Button to proceed further.

MIGRATION FOR LICENSE – STEP3

This section provides the Frequency details. check whether frequency details are there or not. If frequency details are there check all details using view button. Check all the details.

Migration Frequency Details				
Start Uplink Frequency	Stop Uplink Frequency	Start Downlink Frequen	Stop Downlink Frequen	Remark
6374.65	6377.35	4149.65	4152.35	DVB-S2 TDM- Q/B
<input type="button" value="View"/> <input type="button" value="Modify"/> <input type="button" value="Add as New Frequency"/> <input type="button" value="Delete"/>				



Frequency Details ✕

UPLINK START FREQUENCY	6374.65
UPLINK STOP FREQUENCY	6377.35
UPLINK CENTER FREQUENCY	6376
DOWNLINK START FREQUENCY	4149.65
DOWNLINK STOP FREQUENCY	4152.35
DOWNLINK CENTER FREQUENCY	4151
EMMISSION	2M70G7W
FEC	0.75
DATA RATE IN Kbps	2700
MODULATION	QPSK
UPLINK POLARIZATION	LH
DOWNLINK PLOARIZATION	LV
UPLINK EIRP	54.8
DOWNLINK EIRP	20.13
TRANSMISSION ANTENNA SIZE	1.8
TRANSMISSION ANTENNA GAIN	39.73
RECEIVER ANTENNA SIZE	0
RECEIVER ANTENNA GAIN	0
TYPE OF CARRIER	DVB-S2 TDM
REMARKS	DVB-S2 TDM- O/B

Close

6374.65	6377.35	4149.65	4152.35	DVB-S2 TDM- O/B
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If details are correct, click “Close” Button and click on next tab.

If details are not ok, click on Modify button. All details would be populated in the form.

8.Details of frequency Carriers and other technical Parameters

Migration Frequency Details

Start Uplink Frequency	Stop Uplink Frequency	Start Downlink Frequen	Stop Downlink Frequen	Remark
------------------------	-----------------------	------------------------	-----------------------	--------

<p>8 (a). Uplink Frequency (MHz)</p>	<p>Start Frequency:</p> <input style="width: 100%;" type="text" value="5555"/> <p>Stop Frequency:</p> <input style="width: 100%;" type="text" value="6666"/> <p>Centre Frequency:</p> <input style="width: 100%;" type="text" value="6110.5"/>
<p>8 (b). Downlink Frequency (MHz)</p>	<p>Start Frequency:</p> <input style="width: 100%;" type="text" value="2222"/> <p>Stop Frequency:</p> <input style="width: 100%;" type="text" value="3333"/> <p>Centre Frequency:</p> <input style="width: 100%;" type="text" value="2777.5"/>

8 (c). Emission	<input type="text" value="2M70G7W"/>
8 (d). FEC	<input type="text" value="0.75"/>
8 (e). Data Rate in Kbps	<input type="text" value="2700"/>
8 (f). Modulation	<input type="text" value="QPSK"/>
8 (g). Uplink Polarization	<input type="text" value="LH"/>
8 (h). Downlink Polarization	<input type="text" value="LV"/>
8 (i). Uplink EIRP(in dBW)	<input type="text" value="54.8"/>
8 (j). Downlink EIRP(in dBW)	<input type="text" value="20.13"/>

8 (k). Transmit Antenna Details	Size(in Metre) : <input type="text" value="1.8"/> Gain in dB : <input type="text" value="39.73"/>
8 (l). Receive Antenna Details	Size(in Metre) : <input type="text" value="0"/> Gain in dB : <input type="text" value="0"/>
8 (m). Type of carrier	<input type="text" value="DVB-S2 TDM"/>
8 (n). Remark of any	<input type="text" value="DVB-S2 TDM- O/B"/>

Change the details and click on “MODIFY FREQUENCY” button. The updated details will be saved.

8.Details of frequency Carriers and other technical Parameters

Migration Frequency Details	
Start Uplink Frequency	Stop Uplink Frequency Start Downlink Frequen Stop Downlink Frequen Remark
<input type="button" value="View"/> <input type="button" value="Modify"/> <input type="button" value="Add as New Frequency"/> <input type="button" value="Delete"/>	
8 (a). Uplink Frequency (MHz)	<p>Start Frequency: <input type="text"/></p> <p>Stop Frequency: <input type="text"/></p> <p>Centre Frequency: <input type="text"/></p>
8 (b). Downlink Frequency (MHz)	<p>Start Frequency: <input type="text"/></p> <p>Stop Frequency: <input type="text"/></p> <p>Centre Frequency: <input type="text"/></p>
8 (c). Emission	<input type="text"/>
8 (d). FEC	<input type="text"/>
8 (e). Data Rate in Kbps	<input type="text"/>
8 (f). Modulation	<input type="text"/>
8 (g).Uplink Polarization	<input type="text"/>
8 (h). Downlink Polarization	<input type="text"/>
8 (i). Uplink EIRP(in dBW)	<input type="text"/>
8 (j). Downlink EIRP(in dBW)	<input type="text"/>
8 (k). Transmit Antenna Details	<p>Size(in Metre) : <input type="text"/></p> <p>Gain in dB : <input type="text"/></p>

8 (l). Receive Antenna Details	Size(in Metre) : <input type="text"/> Gain in dB : <input type="text"/>
8 (m). Type of carrier	<input type="text" value="SCPC/ MCPC etc"/>
8 (n). Remark of any	<input type="text"/>

To add new frequency, first fill all details and then click on “Modify Frequency” button The added frequency can be viewed in the grid.

MIGRATION FOR LICENSE – STEP4

This section has the Location Details. If some details are missing, user must add it. Applicant must check all the fields and modify the field if it has errors. Applicant must also fill the missing details wherever required.

[Home](#) / [WPC](#) / [Migration of WPC Licence -Application Id:ST035420211100098](#)

MIGRATION FOR WPC LICENCE FOR :

Step 1 Company Information	Step 2 General Information	Step 3 Technical Details	Step 4 Location Details	Step 5 Payment Details
-------------------------------	-------------------------------	-----------------------------	----------------------------	---------------------------

9. Type of Service	<input type="text" value="Select one option"/>
10. Category of Station	<input type="checkbox"/> Fixed <input type="checkbox"/> Vehicle Mobile <input type="checkbox"/> Fly-away/Transportable Terminal
11. Category of Application	<input type="text" value="Select one option"/>

12. Location Information of Hub/Teleport/Master Earth Station with Complete Address.

Address

Pincode

District

State

12(i). Geographical coordinates in degrees, minutes and second should be upto 1 decimal point:

Latitude <small>[Note : Seconds should be upto 1 decimal point.]</small>	Degree <input type="text" value="DEGI"/>	Minutes <input type="text" value="MINI"/>	Seconds <input type="text" value="SECC"/>	Direction <input type="text" value="NORTH"/>
Longitude <small>[Note : Seconds should be upto 1 decimal point.]</small>	<input type="text" value="DEGI"/>	<input type="text" value="MINI"/>	<input type="text" value="SECC"/>	<input type="text" value="EAST"/>

12(ii). Height of site above Mean Sea Level (MSL) in meter

12(iii). Height of antenna above Ground Level in meter

12(a). Details of additional Earth station, if any.

Transmit Antenna Details of the Hub/Teleport/ Master Earth Station

13(i). Size of Antenna (in Meter)

13(ii). Max. gain of the Antennae (dB) Transmission

13(iii). Max. gain of the Antennae (dB) Reception

13(iv). G/T of Earth Station (in dB/ degree Kelvin)

13(v). Does the off axis pattern of the antenna complies with the prevailing TEC norms
 Yes :
 No :

14(i).The Total Bandwidth to be used in MHz

14(ii). Nature of Media to be transmitted
 Data
 Voice
 Video

15(ii). Validity of transponder allocation letter

RF Equipment's Details in Hub/ Teleport/ Master Earth Station

16(ii). No. of BUC/UPC in the chain:

16(iii). No. of HPA/ TWTA/ SSPA/ ODU :

Previous Next

After checking all details, click on “Next” Button.

MIGRATION FOR LICENSE – STEPS

This section has the Payment details. Applicant must check all the payment fields and modify the values wherever deviation is observed.

Step 1
Company Information
Step 2
General Information
Step 3
Technical Details
Step 4
Location Details
Step 5
Payment Details

17.Payment Details

Payment Details				
Mode of Payment	UTR/DD/Challan No	Amount Paid (in INR)	Pay Date	Bank Name and Branch
BHARATKOSH	1105190002137	1,290,520	24-05-2019	

+ ✎ 🗑
⏪ ⏩

MIGRATION FOR LICENSE -FINAL STEP

Step 1
Company Information
Step 2
General Information
Step 3
Technical Details
Step 4
Location Details
Step 5
Payment Details

17.Payment Details

Payment Details				
Mode of Payment	UTR/DD/Challan No	Amount Paid (in INR)	Pay Date	Bank Name and Branch
BHARATKOSH	1105190002137	1,290,520	24-05-2019	

+ ✎ 🗑
⏪ ⏩

After filling and checking all fields, click on “Update” button.

A green color message stating “Application updated successfully” would get populated at the top-right screen. Then click on “Submit” Button.

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(Simplified Application For Registration And Licenses
A Portal for License Management in DoT)

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MIGRATION FOR WPC LICENCE FOR :

Update Submit

Step 1	Step 2	Step 3	Step 4	Step 5
Company Information	General Information	Technical Details	Location Details	Payment Details
17.Payment Details				
Payment Details				
Mode of Payment	UTR/DD/Challan No	Amount Paid (in INR)	Pay Date	Bank Name and Branch
BHARATKOSH	1105190002137	1,290,520	24-05-2019	

Application Submitted Successfully.

OK

Home Update Profile Profile Dashboard

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MIGRATION FOR WPC LICENCE FOR :

Update Submit

Step 1 Step 2 Step 3 Step 4 Step 5
Company Information General Information Technical Details Location Details Payment Details

17.Payment Details

A window displaying “Application Submitted Successfully” will be populated. Click on “Ok” Button. Now the application will get submitted for migration and will now be available for the WPC nodal officer for verification. This completes the activities at the Applicant side. If the License is accepted by Nodal, it can be seen in “License Issued” Tab in dashboard.

Satellite Application Details

[Apply for New Application](#)
[In Process Applications](#)
[License Issued](#)
[Renewal Issued](#)
[Rejected Applications](#)
[Migrate License](#)

No of Rows:24

Search:

Sr.No.	License No.	License Type	License Validity	Action	
1	VSAT(COM)-011/01	Commercial VSAT	06-12-2024	Migrated License Renewal Of License	
2	sad22233	Mobile Satellite Service	16-04-2020	Download License	
3	lic no 2020	Mobile Satellite Service	31-03-2020	Download License	

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