

User Manual

(For Applicant)

Online Application Experimental License

Department of Telecommunications

Government of India

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Section-1

1.1 General Introduction

SARALSANCHAR' (**Simplified Application For Registration and Licenses**) a Web based Portal, for Issuing of various types of Licenses and Registration certificates is part of various Digital initiatives being taken by Department of Telecommunications. It is a unified portal to issue various types of Licenses and registrations in a digitized manner which will not only ensure transparency but also make the process more efficient. This will pave the way for a paperless, secure and hassle free platform for various applicants.

Acronyms and Abbreviations

List of acronyms and abbreviations used in the document.

- **DoT** : Department of Telecommunications.
- **OTP** : One Time Password.

1.2 Registration

(In case you are new to the portal, and have not registered earlier) . Click on the Registration link, available on the Top Navigation bar, or in the Top right sidebar panel. You will be redirected to the below form.

To apply for Non Network License *select Company or Individual or LLP* in Registration Type.

One Time Registration

(For Creation of users other than Govt.Agencies/PSU/Autonomus Body).

(Note: '*' fields are mandatory)

- Individual/ Proprietor/ Partnership Firm etc can apply for UL-VNO(CAT B)license & WPC license ONLY.
- For OSP Registration applicant need to be either Company/LLP/FCPR.
- For Access services -Category B applicant need to APPLY under UL-VNO
- For WPC Exams/Certificate Select Registration Type Category as Individual (WPC Exams/Certificates)

Applicant Type

Registration Type

CIN*
[**Note : CIN Format is U 12345 MH 1234 ABC 123456 in sub-blocks.]**

Confirm CIN *

Company Name *

Date of Incorporation*

PAN*

Complete Postal Address of Company

Fill in the required information. After filling **Authorized Contact Person** details, you will be required to fill in your **E-Mail address & Mobile Number**. After this you will fill the **CAPTCHA code** before OTP Authentication, as shown below

*Corporate Office **

Address	<input type="text" value="Address line"/>
Pincode	<input type="text" value="enter Pincode"/>
District	<input type="text" value=""/>
State	<input type="text" value=""/>
LandLine Number	<input type="text" value="eg:01112345678"/>
Fax Number(if any)	<input type="text" value="eg:01112345678"/>
E-mail	<input type="text" value="E-mail"/>

Registered Office (Address same as Corporate Office No Yes)*

Address	<input type="text" value="Address line"/>
Pincode	<input type="text" value="enter Pincode"/>
District	<input type="text" value=""/>
State	<input type="text" value=""/>
Landline Number	<input type="text" value="eg:01112345678"/>
Fax Number (if any)	<input type="text" value="eg:01112345678"/>
E-mail	<input type="text" value="E-mail"/>

Address for Correspondence with Telephone/Mail* (Address same as Registered Office No Yes)

Address	<input type="text" value="Address line"/>
Pincode	<input type="text" value="enter Pincode"/>
District	<input type="text"/>
State	<input type="text"/>
landline Number	<input type="text" value="eg:01112345678"/>
Fax Number (if any)	<input type="text" value="eg:01112345678"/>
E-mail	<input type="text" value="E-mail"/>
Mobile Number	<input type="text" value="Mobile no"/>

Authorised contact Person /Signatory details *

Name	<input type="text" value="Name of Authorised Contact person/Signatory"/>
Designation,if any	<input type="text" value="Designation of Authorised Contact person/Signatory"/>
Address	<input type="text" value="Address line"/>
Pincode	<input type="text" value="enter Pincode"/>
District	<input type="text"/>
State	<input type="text"/>
Landline Number	<input type="text" value="eg:01112345678"/>
Fax Number (if any)	<input type="text" value="eg:01112345678"/>
E-Mail	<input type="text" value="Mail Id"/> <small>OTP will be sent on this mail ID in registration process</small>
Mobile Number	<input type="text" value="Mobile No"/> <small>OTP will be sent on this mobile number in registration process</small>

Enter Captcha before
OTP Authentication



Validate

Submit

After successfully verifying the **CAPTCHA Code** you will see the below screen in which there are separate buttons for generating OTP's for **E-Mail address & Mobile Number**. Please click on each button to get the respective OTP's.

Address	<input type="text" value="Haldwani"/>
State	<input type="text" value="UTTARAKHAND"/>
District	<input type="text" value="Nainital"/>
Pincode	<input type="text" value="263139"/>
Landline Number	<input type="text" value="46426265659"/>
Fax Number (if any)	<input type="text" value="54465464646"/>
E-Mail	<input type="text" value="niteshjoshi535@gmail.com"/> <small>OTP will be sent on this mail ID in registration process</small>
Mobile Number	<input type="text" value="8218828589"/> <small>OTP will be sent on this mobile number in registration process</small>
Enter Captcha before OTP Authentication	<input type="text" value="Enter Captcha"/> <input type="text" value="82232"/> <input type="button" value="Refresh"/> <input type="button" value="Verified"/>
OTP Authentication	
Mobile OTP	<input type="text" value="Enter Mobile OTP"/> <input type="button" value="Generate OTP"/> <input type="button" value="Validate"/>
E-Mail OTP	<input type="text" value="Enter Mail OTP"/> <input type="button" value="Generate OTP"/> <input type="button" value="Validate"/>
<input type="button" value="RESET"/> <small>(To reset any change in the above registration form)</small>	

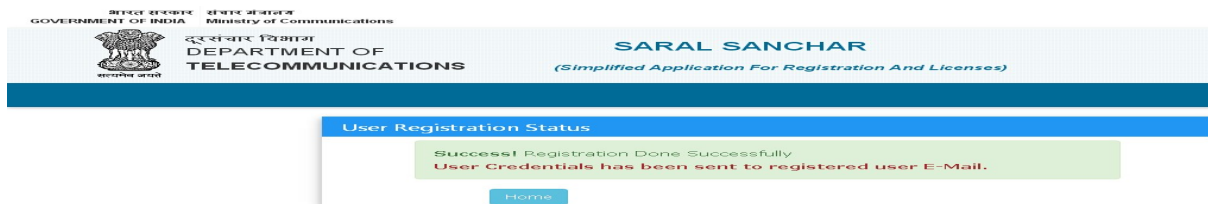
You will receive **OTP's**, both on your **E-Mail address & Mobile Number** which you entered in the earlier step. Enter the OTP's and click on validate button to verify them.

After verifying the OTP's you will see the below screen. If you want to reset the data then there is a **RESET** button. If you don't want to reset data then enter the **CAPTCHA CODE** & click on submit to get yourself registered.

Address	<input type="text" value="Haldwani"/>	
State	<input type="text" value="UTTARAKHAND"/>	
District	<input type="text" value="Nainital"/>	
Pincode	<input type="text" value="263139"/>	
Landline Number	<input type="text" value="46426265659"/>	
Fax Number (if any)	<input type="text" value="54465464646"/>	
E-Mail	<input type="text" value="niteshjoshi535@gmail.com"/>	
Mobile Number	<input type="text" value="8218828589"/>	
Enter Captcha before OTP Authentication	<input type="text" value="Enter Captcha"/>	<input type="text" value="82232"/> <input type="button" value="Refresh"/>
		<input type="button" value="Verified"/>
OTP Authentication		
Mobile OTP	<input type="text" value="Enter Mobile OTP"/>	<input type="button" value="Regenerate OTP"/> <input type="button" value="Validate"/>
E-Mail OTP	<input type="text" value="Enter Mail OTP"/>	<input type="button" value="Regenerate OTP"/> <input type="button" value="Validate"/>
	<input type="button" value="RESET"/>	

(To reset any change in the above registration form)

After successfully registration you will see the below screen.



The user credentials will be sent to the **E-Mail address** of the applicant.

1.3 First Login

Click on the Home Button on the above page. On the **home page** go to the **Login** button available on the **top Navigation bar** and the **top right sidebar panel**.

Enter your credentials in the login forms as shown below, after entering the **CAPTCHA CODE** Click on **LOGIN BUTTON**.

Login

UserId

Password

Security Code


[Forgot Password?](#)
[Forgot User ID?](#)

After clicking the Login button you will be redirected to the below page, in which you will be asked to **change your password**.

भारत सरकार
 GOVERNMENT OF INDIA

संचार विभाग
 MINISTRY OF COMMUNICATIONS


दूरसंचार विभाग
 DEPARTMENT OF
TELECOMMUNICATIONS

SARAL SA
 (Simplified Application For F
 A portal for License n

Orders/Circulars

Change Password

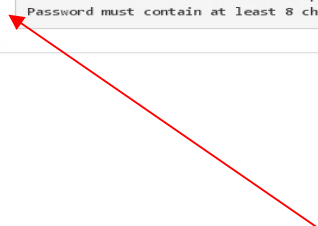
New password

Confirm password

Enter OTP

Password Pattern

Password must contain at least 1 Up
 Password must contain at least 1 Di
 Password must contain at least 1 Sp
 Password must contain at least 8 ch



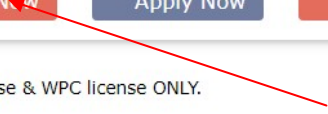
Enter the **New Password** & confirm the New Password (*The password must be according to the instructions appearing on the right side of the page as shown above by the red arrow*) & then click on **Generate OTP**

button. An OTP will be sent to your mobile phone. Please enter the OTP and click on submit button. There is also a reset button to reset the above data. After submit you will be directed to this page. Click on the **APPLY NOW** button (Shown *by red arrow*) on the WPC tab

Welcome ITPC (ITPC)

Status Of Applications

0 UL Apply Now	0 UL-VNO Apply Now	0 WPC Apply Now	0 OSP Apply Now	0 SACFA Apply Now
----------------------	--------------------------	-----------------------	-----------------------	-------------------------



- Individual/ Proprietor/ Partnership Firm etc can apply for UL-VNO(CAT B) license & WPC license ONLY.
- For OSP Registration applicant need to be either Company/LLP/FCPR.
- For Access services -Category B applicant need to APPLY under UL-VNO.

General Instructions:-

- Please refer FAQ on DSC on the home page for any queries regarding DSCs
- Document signed with Self signed certificates/Acrobat reader signed Documents are not allowed. Certificate only from Licensed CAs are Allowed.
- Licensed Certificate Authorities as per cca.gov.in are a) Safescrypt CA b)(n)Code Solutions CA c)e-Mudhra CA d)Capricorn CA e)Verasys CA
- For Payment of Various fees (processing, entry etc) is to be done on NTRP (<https://bharatkosh.gov.in>) and only challan details is to be filled in the portal.

Section-2

EXPERIMENTAL NON RADIATING LICENSE

2.1 Apply for License:

Below is a sample demo for **Experimental Non Radiating License**.

Experimental/Demonstration/Manufacturing & Testing → **Apply for New Application** → **Select Experimental License in Select License Type dropdown.**

Welcome S K KHANNA (VERTELECOM DIGITAL PVT LIMITED)

ETA

Experimental/Demonstration/Manufacturing & Testing Application

Network

Apply for New Application

Current Applications

History Applications

Satellite

Rejected Applications

Non-Network

Select License Type

--Select--

Go

Experimental/Demonstration Manufacturing & Testing

DPL/NDPL

2.1.1 Applicant Details

Applicant Details: Enter Personal Details of Owner/ Managing Director / Executive Director/ Director such as Name, Father's Name, Designation, Nationality etc..

APPLICATION FOR WPC WING LICENCE(Experimental Licence)

Pincode not available

Need help ? Click here

Save Draft

Validate Application

Preview Application Form

Submit

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Payment Details	Declaration	
1A. Company/Organization/Individual Details: CIN : U74899DL2000GOI107739 Company: VERTELECOM DIGITAL Name PVT LIMITED			1B. Registered Address Details : Address : BSNL District : New Delhi State : DELHI Pincode : 110001 Landline: No 02025871366 Fax : Mobile : No : Email : mmff@frg.ed	1C. Corporate Address Details : : C-98 Address SECTOR 10 NOIDA : Gautam District Buddha Nagar(NOIDA) :UTTAR State PRADESH Pincode : 201301 Landline: No 01123538996 Fax : Mobile : No :	1D. Correspondence Address Details : Address : BSNL District : New Delhi State : DELHI Pincode : 110001 Landline: No : 01123536997 Fax : Mobile : 9422310088 No : Email : subhashbsnl@gmail.com		

2.3.2 Technical Details

Next step is to add Technical details such as type of applicant whether TSP or Non- TSP, type of technology 5G of Non-5G, purpose ,Location of wireless stations, Licence Period should be less than 1 year and upload schematic diagram, Upload Test Set up for Public Access Testbeds etc..

Save Draft

Validate Application

Preview Application Form

Submit

Applicant
Details

Technical
Details

Frequency
Details

Equipment
Details

Previous licence
Details

Payment Details

Declaration

2. Technical Details

Application Category	Experimental Licence
Application Sub Category	Experimental Non Radiating
Type of Applicant	-Select-
Type of Technology	-Select-
Purpose	Select Purpose
Nature of activity of the in which engaged.	
Is the usage Indoor or Outdoor?	Indoor

District	Pune
State	MAHARASHTRA

Geo-Location of wireless stations

Latitude <small>[Note : Allowed only 2 digits for hour,minutes and seconds]</small>	Degree	Minutes	Seconds	Direction
	8	58	58	NORTH
Longitude <small>[Note : Allowed only 3 digits for hours and 2 digits for minutes and seconds]</small>	88	58	58	EAST

Area of operation of mobiles, if any.	
---------------------------------------	--

Particulars of foreign nationals, if any, who will operate the wireless network (Name, Nationality, Home Address, Passport and Visa No. with date of validity etc.)	<input type="checkbox"/>
---	--------------------------

Upload Schematic diagram	<p>Schematic diagram/sketch</p> <p>Choose File No file chosen Upload</p>
--------------------------	--

Once Savedraft is clicked provisional application number will be attached to your application and application will be visible under current applications tab in dashboard. Further actions will be taken on the same application ID. Applicant will be able to upload the documents, add Carrier frequency Details, Previous Licence Details, Equipment Details and Payment Details.

2.1.3 Frequency Details

Save Draft Validate Application Preview Application Form Submit

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Payment Details	Declaration
<p>Frequency/Freq.Band of operation</p> <p><small>[Note : For frequency band enter as 123-435 for e.g and for single frequency as 123 for e.g]</small></p>			<p>Selected Freq:Upto30 MHz/30-135 MHz</p> <p><input checked="" type="checkbox"/>Upto30 MHz</p> <p><input checked="" type="checkbox"/>30-135 MHz</p> <p><input type="checkbox"/>135-176 MHz</p> <p><input type="checkbox"/>176-300 MHz</p> <p><input type="checkbox"/>300-430 MHz</p> <p><input type="checkbox"/>430-470 MHz</p> <p><input type="checkbox"/>470-622 MHz</p> <p><input type="checkbox"/>622-703 MHz</p> <p><input type="checkbox"/>703-806 MHz</p> <p><input type="checkbox"/>806-824 MHz</p>			
Number of Frequencies desired			<input style="width: 100%;" type="text" value="1"/>			
Mode of Operation			<input style="width: 100%;" type="text" value="SIMPLEX"/>			
Justification (If number of frequencies desired are more than one)			<input style="width: 100%;" type="text" value="aaaaa"/>			
			Save Frequency			

Select Frequency Band(s), Number of Frequencies desired and Add Carrier Frequency details

2.1.4 Equipment Details

APPLICATION FOR WPC WING LICENCE(Experimental Licence)

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Payment Details	Declaration
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4.Equipment Details

Equipment Details																
Equip N	Equip N	Equip N	Manufa	Equipm	Import	Countr	Equipm	Min Fre	Max Fre	Tx Freq	Rx Freq	Emissic	Emissic	RF Pow	Maxim	Anten
<div style="display: flex; justify-content: space-between; align-items: center;"> + Add Modify Delete </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;"> <p>Upload Technical Literature</p> </div> <div style="width: 35%; border: 1px solid #ccc; padding: 5px;"> <p>Technical Literature</p> <div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> Choose File No file chosen </div> <div style="text-align: right; margin-top: 5px;"> <input type="button" value="Up"/> </div> </div> </div>																

Any equipment falls under **Restricted Equipment ?**

--select--

Add Equipment details, Upload Technical Literature and select yes or no if any equipment falls under Restricted Equipment.

2.1.5 Previous Licence Details

APPLICATION FOR WPC WING LICENCE(Experimental Licence)

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Payment Details	Declaration
-------------------	-------------------	-------------------	-------------------	--------------------------	-----------------	-------------

5A.Previous Wireless Operating licence / AIP/ DL Details(if any) issued by WPC Wing / RLO:

Previous Wireless Operating licence / AIP/ DL Details(if any) issued by WPC Wing / RLO								
ID	licence No	Licence Issue I	licence Valid U	Allocate Frequ	Latitude	Longitude	Equipment Nai	Model No
<div style="display: flex; justify-content: space-between; align-items: center;"> + Add Modify Delete </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 40%;"> <p>Upload Scanned copy of Previous Wireless Operating licence / AIP/ DL Details(if any) issued by WPC Wing / RLO</p> </div> <div style="width: 55%; border: 1px solid #ccc; padding: 5px;"> <p>Previous License</p> <div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between;"> Choose File No file chosen </div> <div style="text-align: right; margin-top: 5px;"> <input type="button" value="Upload"/> </div> </div> </div>								

Click on Add button to add the previous license details.

2.1.6 Payment Details

Save Draft

Validate Application

Preview Application Form

Submit

Applicant
Details

Technical
Details

Frequency
Details

Equipment
Details

Previous licence
Details

Payment Details

Declaration

6. Payment Details:

Click on the link for payment instructions: [Click here License fee](#)

Payment Details

Payment Mode	Transaction Ref. No	Bharatkosh Challan No	Bharatkosh Challan Date
+ Add ↗ Modify 👁 View 🗑 Delete			

Upload Scanned copy of Payment Receipt

Bharatkosh Challan Upload

Choose File No file chosen

Upload

Undertaking Upload:

Undertaking Upload

Choose File No file chosen

Upload

Click on Add to add payment mode, Transaction Ref No, Bharatkosh Challan No, Bharatkosh Challan Date, Amount.

2.1.7 Declaration

Upload any other documents, read the declaration and select the checkbox to submit the application.

APPLICATION FOR WPC WING LICENCE(Experimental Licence)

Save Draft Validate Application Preview Application Form Submit

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Payment Details	Declaration
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7. Other Document

Other File (If required)

Any DOC Upload

Choose File

No file chosen

Upload

DECLARATION

I, solemnly, declare and say that the foregoing facts are true and correct and nothing is false therein and no matter from. I also agree that in case any information given by me herein before is found false at a later date, the licence, i

Once all the mandatory details are added then validate application using “Validate Application” button and if validated successfully then “Submit” button will be activated. Once the application is submitted you will be redirected to dashboard.

Welcome S K KHANNA (VERTELECOM DIGITAL PVT LIMITED)

ETA	Experimental/Demonstration/Manufacturing & Testing Application								
Network	Apply for New Application		Current Applications		History Applications				
Satellite	Rejected Applications		Search:						
Non-Network	PDF	EXCEL							
Experimental/Demonstration/Manufacturing & Testing	DPL/NDPL	Import	Sr.No.	Application Id	License Type	License Sub Type	Application Submitted Date	Status	Act
			1	RLO031420210600105	Experimental Licence	Experimental Radiating	28-06-2021	Upload Signed Application	
			2	RLO040420210600097	Demonstration Licence	Demonstration (Indoor)		Application is in process	
			3	RLO040520210700123	Experimental	Experimental		Upload	

2.2 Upload Signed Application

Once you click on “Upload Signed Application” following screen for upload signed application will appear.

Non Network Upload Signed Application

Download Application: [Download Application](#)

Upload Digitally Signed Application:

Signed Application

RLO040520210700123_RLO_SAPP_v0.pdf	Delete
Uploaded	

Download Undertaking Format: [Download Undertaking Format](#)

Upload Undertaking:

Self Declaration Undertaking

RLO040520210700123_RLO_SDCLR_v0.pdf	Delete
Uploaded	

After you submit signed application and Self declaration undertaking click on “Submit” button. Once submitted you will be redirected to dashboard and application will appear in history applications.

3	RLO040520210700123	Experimental Licence	05-07-2021	05-07-2022	Application submitted	Download Download
---	--------------------	----------------------	------------	------------	-----------------------	--

Applicant can download license and import permission If equipment falls under restricted category using the buttons.

2.3 Download License

Click on Download License to download Experimental license.

3	RLO040520210700123	Experimental Licence	05-07-2021	05-07-2022	Application submitted	Download Download
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Section-3

EXPERIMENTAL RADIATING LICENSE

3.1 Apply for License:

Below is a sample demo for **Experimental Radiating License**.

Experimental/Demonstration/Manufacturing & Testing → **Apply for New Application** → **Select Experimental License in Select License Type dropdown.**

Welcome S K KHANNA (VERTELECOM DIGITAL PVT LIMITED)

ETA

Experimental/Demonstration/Manufacturing & Testing Applicatic

Network

Apply for New Application

Current Applications

History Applications

Rejected Applications

Satellite

Non-Network

Select License Type

---Select---

Go

Experimental/Demonstration Manufacturing & Testing

DPL/NDPL

3.1.1 Applicant Details

Applicant Details: Enter Personal Details of Owner/ Managing Director / Executive Director/ Director such as Name, Father's Name, Designation, Nationality etc..

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Declaration
1A. Company/Organization/Individual Details: CIN : U74899DL2000GOI107739 Company Name : VERTELECOM DIGITAL PVT LIMITED	1B. Registered Address Details : Address : BSNL District : New Delhi State : DELHI Pincode : 110001 Landline No : 02025871366 Fax No : Mobile No : Email : mmff@frg.ed	1C. Corporate Address Details : Address : C-98 Address : SECTOR 10 NOIDA District : Buddha Nagar(NOIDA) State : UTTAR PRADESH Pincode : 201301 Landline No : 01123538996 Fax No : Mobile No : Email : drtk@eds.ut	1D. Correspondence Address Details : Address : BSNL District : New Delhi State : DELHI Pincode : 110001 Landline No : 01123536997 Fax No : Mobile No : 9422310088 Email : subhashbsnl@gmail.com	1E. Personal Details of Director/Executive Director: Name * Father's Name* Designation* Nationality Date of Birth* Place of Birth* Permanent Address* Pincode * District State Present Address* Pincode *	

3.1.2 Technical Details

Next step is to add Technical details such as type of applicant whether TSP or Non- TSP, type of technology 5G of Non-5G, purpose ,Location of wireless stations, Licence Period should be less than or equal to 1 year and upload schematic diagram, Upload Test Set up for Public Access Testbeds etc..

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Declaration
-------------------	--------------------------	-------------------	-------------------	--------------------------	-------------

2. Technical Details

Application Category	Experimental Licence				
Application Sub Category	Experimental Radiating				
Type of Applicant	-Select-				
Type of Technology	-Select-				
Is there any Fixed Station?	-Select-				
Purpose	Select Purpose				
Nature of activity of the in which engaged.					
Is the usage Indoor or Outdoor?	-Select-				
Licence Period	Year	<input type="text"/>	Months		

Location of wireless stations

Address	<input type="text"/>				
---------	----------------------	--	--	--	--

Geo-Location of wireless stations

Latitude <small>[Note : Allowed only 2 digits for hour,minutes and seconds]</small>	Degree	Minutes	Seconds	Direction
	<input type="text" value="8"/>	<input type="text" value="58"/>	<input type="text" value="57.00"/>	<input type="text" value="NORTH"/>
Longitude <small>[Note : Allowed only 3 digits for hours and 2 digits for minutes and seconds]</small>	<input type="text" value="68"/>	<input type="text" value="45"/>	<input type="text" value="47.00"/>	<input type="text" value="EAST"/>
Area of operation of mobiles, if any.	<input type="text" value="oo"/>			
Particulars of foreign nationals, if any, who will operate the wireless network (Name, Nationality, Home Address, Passport and Visa No. with date of validity etc.)	<input type="checkbox"/>			
Upload Schematic diagram	<div style="border: 1px solid #ccc; padding: 5px;"> <p>Schematic diagram/sketch</p> <p>RLO031420210700124_RLO_SCHD_v0.pdf Uploaded</p> </div>			
Upload Test Set up for Public Access Testbeds	<input type="text"/>			

Once Savedraft is clicked provisional application number will be attached to your application and application will be visible under current applications tab in dashboard. Further actions will be taken on the same

application ID. Applicant will be able to upload the documents, add Carrier frequency Details, Previous Licence Details, Equipment Details and Payment Details.

3.1.3 Frequency Details

Save Draft Validate Application Preview Application Form Submit

Applicant Details	Technical Details	Frequency Details	Equipment Details	Previous licence Details	Declaration
Frequency/Freq.Band of operation <small>[Note : For frequency band enter as 123-435 for e.g and for single frequency as 123 for e.g]</small>		Selected Freq: Upto30 MHz/30-135 MHz <input checked="" type="checkbox"/> Upto30 MHz <input checked="" type="checkbox"/> 30-135 MHz <input type="checkbox"/> 135-176 MHz <input type="checkbox"/> 176-300 MHz <input type="checkbox"/> 300-430 MHz <input type="checkbox"/> 430-470 MHz <input type="checkbox"/> 470-622 MHz <input type="checkbox"/> 622-703 MHz <input type="checkbox"/> 703-806 MHz <input type="checkbox"/> 806-824 MHz			
Number of Frequencies desired		<input type="text" value="2"/>			
Mode of Operation		<input type="text" value="SIMPLEX"/>			
Justification (If number of frequencies desired are more than one)		<input type="text" value="aaa"/>			
		Save Frequency			

Carrier Frequency Details

Select Frequency Band(s), Number of Frequencies desired and Add Carrier Frequency details

3.1.4 Equipment Details

4. Equipment Details

Equipment Details																				
Equip N	Equip N	Equip N	Manufa	Equipm	Import	Countr	Equipm	Min Fre	Max Fre	Tx Freq	Rx Freq	Emissic	Emissic	RF Pow	Maxim t	Antenn	Antenn	Antenn		
+ Add			Modify			Delete												14 <<		

Equipment proposed for Experiment

Equipment Name	<input type="text" value="aa"/>
Model	<input type="text"/>
Make/Manufacturer	<input type="text"/>
Manufacturer's Address	<input type="text"/>
Country	<input type="text" value="Select Country"/>
Equipment is being imported?	<input type="text" value="-Select-"/>
Equipment Quantity	<input type="text"/>

Frequency Details

Frequency Unit :	<input type="text" value="KHz"/>
Minimum Frequency of Operation:	<input type="text"/>
Maximum Frequency of Operation:	<input type="text"/>

Emission Bandwidth:	<input type="text"/>	
RF output Power:	<input type="text"/>	<input type="text" value="Select --"/>
Maximum RF output Power:	<input type="text"/>	<input type="text" value="Select --"/>

Details of Antenna(Mandatory for Radiating Type)

Antenna Type	<input type="text" value="Select Type"/>	
Size of Antenna (in mtr) <small>[Note : Select maximum dimension]</small>	<input type="text" value="Enter size of antenna"/>	
Antenna Gain (in dBi)	<input type="text" value="Antenna Gain"/>	
EIRP :	<input type="text"/>	<input type="text" value="Select --"/>

Upload Technical Literature	<input type="text"/>
-----------------------------	----------------------

Add Equipment details, Upload Technical Literature and select yes or no if any equipment falls under Restricted Equipment.

3.1.5 Previous Licence Details

5A.Previous Wireless Operating licence / AIP/ DL Details(if any) issued by WPC Wing / RLO:

ID	licence No	Licence Issue I	licence Valid U	Allocate Frequ	Latitude	Longitude	Equipment Nai	Model No	Make/Manufac	Quantity
+ Add Modify Delete										

Details of Previous Wireless Operating licence / AIP/ DL Details(if any) issued by WPC Wing / RLO:

licence Number:	<input type="text"/>			
licence Issue Date:	<input type="text"/>			
licence Validity Date:	<input type="text"/>			
Assigned Frequency Unit :	KHz			
Assigned Frequency	<input type="text"/>			
Latitude <small>[Note : Allowed only 2 digits for hour,minutes and seconds]</small>	Degree DEGREE	Minutes MINUTES	Seconds SECONDS	Direction NORTH
Longitude <small>[Note : Allowed only 3 digits for hours and 2 digits for minutes and seconds]</small>	DEGREE	MINUTES	SECONDS	EAST
Equipment Name	<input type="text"/>			
Model	<input type="text"/>			
Make/Manufacturer	<input type="text"/>			
Equipment Quantity	<input type="text"/>			

Click on Add button to add the previous license details and fill the details.

3.1.6 Declaration

Upload any other documents, read the declaration and select the checkbox to submit the application.

APPLICATION FOR WPC WING LICENCE(Experimental Licence)

[Save Draft](#)
[Validate Application](#)
[Preview Application Form](#)
[Submit](#)

[Applicant Details](#)
[Technical Details](#)
[Frequency Details](#)
[Equipment Details](#)
[Previous licence Details](#)
[Declaration](#)

6. Other Document

Other File (If required)

Any DOC Upload

Choose File No file chosen

Upload

DECLARATION

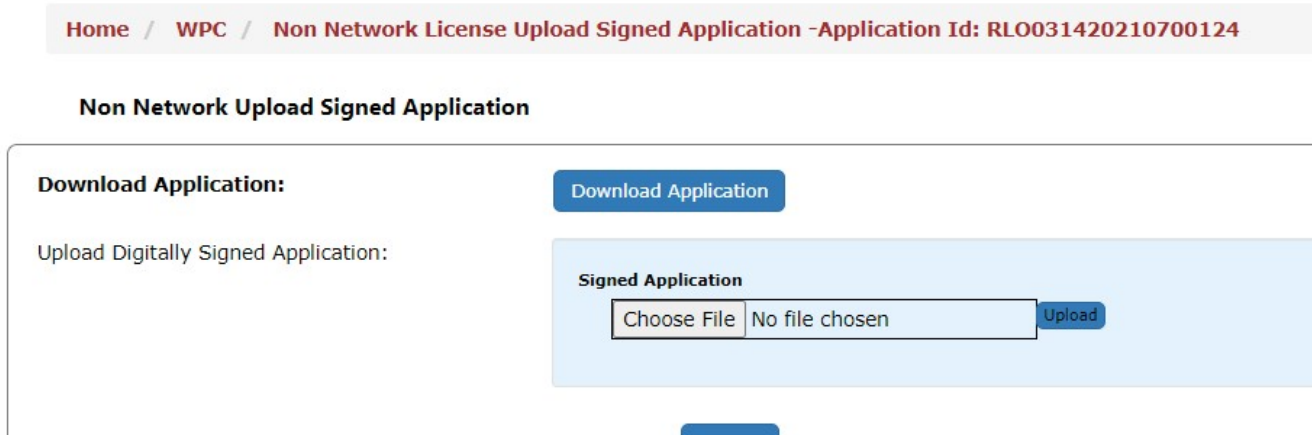
I, solemnly, declare and say that the foregoing facts are true and correct and nothing is false therein and no material has been concealed there f information given by me herein before is found false at a later date, the licence, if granted, will be cancelled.

Once all the mandatory details are added then validate application using “Validate Application” button and if validated successfully then “Submit” button will be activated. Once the application is submitted you will be redirected to dashboard.

Sr.No.	Application Id	License Type	License Sub Type	Application Submitted Date	Status	Action
1	RLO031420210600105	Experimental Licence	Experimental Radiating	28-06-2021	Upload Signed Application	Up
2	RLO031420210700124	Experimental Licence	Experimental Radiating		Upload Signed Application	Up
3	RLO040420210600097	Demonstration Licence	Demonstration (Indoor)		Application is in process	Up

3.2 Upload Signed Application

Once you click on “Upload Signed Application” following screen for upload signed application will appear.



Upload the digitally signed application and submit it. Once submitted the application will be forwarded to RLO and applicant would be notified of any actions on application and can also check the status under Current Applications.

Welcome S K KHANNA (VERTELECOM DIGITAL PVT LIMITED)

ETA

Network

Satellite

Non-Network

Experimental/Demonstration/Manufacturing & Testing

DPL/NDPL

Import

Experimental/Demonstration/Manufacturing & Testing Application Details

Apply for New Application
Current Applications
History Applications
Rejected Application

PDF
EXCEL
Sort

Sr.No.	Application Id	License Type	License Sub Type	Application Submitted Date	Status	Action
1	RLO031420210600105	Experimental Licence	Experimental Radiating	28-06-2021	Upload Signed Application	Upload Signed Ap
2	RLO031420210700124	Experimental Licence	Experimental Radiating	06-07-2021	Application submitted	Application scrup in process
3	RLO040420210600097	Demonstration Licence	Demonstration (Indoor)		Application is in process	Update

If all the details are correct then scrutiny will be successful and Nodal officer will issue Letter of Intent(LOI) and Applicant can make the payment according to LOI and submit for payment scrutiny.

3.3 Upload payment details

ETA

Network

Satellite

Non-Network

Experimental/Demonstration,
Manufacturing & Testing

DPL/NDPL

Import

Experimental/Demonstration/Manufacturing & Testing Application Details

Apply for New Application
Current Applications
History Applications
Rejected Applications

PDF
EXCEL
Search

Sr.No.	Application Id	License Type	License Sub Type	Application Submitted Date	Status
1	RLO031420210600105	Experimental Licence	Experimental Radiating	28-06-2021	Upload Signed Application
2	RLO031420210700124	Experimental Licence	Experimental Radiating	06-07-2021	LOI Issued and waiting for upload of Payment

Click on Upload payment details button and the below screen will appear.

[Home](#) / [WPC](#) / [RLO Payment Details -Application Id: RLO031420210700124](#)

RLO Payment Details

Note: Application will be processed only after receipt of DD within due date. Please [Click here](#) for payment in Bharatkosh portal.
Total amount to be paid:379.00

Click on the link for payment instructions: [Click here for Help](#)

Download Letter of Intent: Download LOI

Payment Details:

Payment Details				
Pay Mode	Transaction Ref. No	Bharatkosh Challan No	Pay Amount(in Rs.)	Bharatkosh Cha
+ - X				

Bharatkosh Challan Upload:

Bharatkosh Challan Upload

No file chosen
Upload

Download the LOI and based on that applicant can make payment and add the details using the table. Applicant also need to Upload Bharatkosh Challan and Undertaking then submit the payment details for scrutiny.

2	RLO031420210700124	Experimental Licence	Experimental Radiating	06-07-2021	Pending for scrutiny of payment	Paym
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3.4 Download license

Welcome S K KHANNA (VERTELECOM DIGITAL PVT LIMITED)

ETA

Network

Satellite

Non-Network

Experimental/Demonstration
Manufacturing & Testing

DPL/NDPL

Experimental/Demonstration/Manufacturing & Testing Application Deta

Apply for New Application
Current Applications
History Applications
Reject

PDF
EXCEL
Search

Sr.No.	Application Id	License Type	Application Submitted Date	License Valid Upto	Status
1	RLO031420210600100	Experimental Licence	27-06-2021	30-06-2027	License issued
2	RLO031420210700124	Experimental Licence	06-07-2021	24-07-2021	License issued

3.5 Download import license

If the item is under restricted category then applicant needs to apply for Import permission at the Regional licensing office(RLO).

Home / WPC / RLO: Import Permission -Application Id:RLO041220210700125

Import Permission for Manufacturing & Testing Licence with Application Id:RLO041220210700125

The products under the license include restricted items viz. Drones/RPAS (Remotely Piloted Aircraft System) import. In such cases, the extant instructions of WPC Wing, DGFT, DGCA, Cabinet Secretariat and/or another applicable. You are requested to apply for an Import Licence at the Regional Licensing Office (RLO) .

If the item is not under the restricted category and import permission is needed then Applicant download using the Download import permission.

Import Permission for Manufacturing & Testing Licence with Application Id:RLO041220210600112

Please Enter Correct To Be Imported Quantity must be less than or equal to Quantity in Application

Select Equipment *	Oscilloscope
Make	Caltek
Model	CA620
Manufacture	Flat G, 2/F., Block 4, rnGolden Dragon Indi
Port	Mumbai
Quantity to be imported*	8
Quantity already imported*	10
Remark	
Save Equipment_Details	

Equipment Details

Name of Equipment/Manufa	Make&Model	Frequency range of equipment	Output powe	Quantity to b	Qu
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Section-4

PROFILE UPDATION

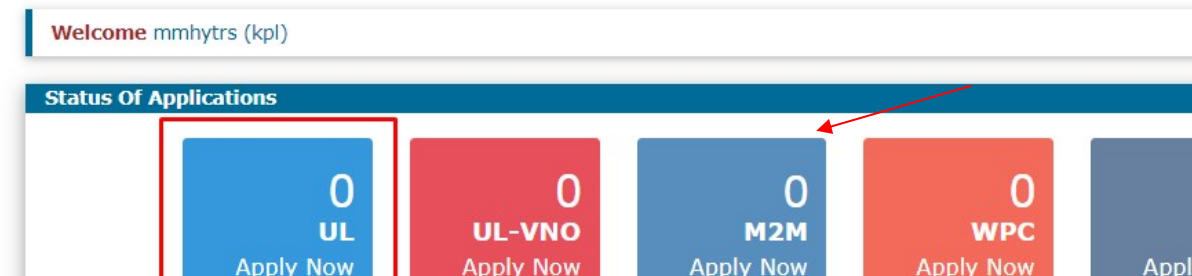
4. Profile Update without Scrutiny

If no **application** is in process in any module OSP/ UL / UL-VNO /WPC then Profile Update without Scrutiny form will appear in **all modules**. User can update multiple times in any module until application applied and in process.

If any application is in process then user can update profile after successful scrutiny by respective DOT officer (Refer 2.11 Profile Update with Scrutiny).

STEPS:

1. after user login, click on any module



2. Click on Update Profile



3. Update profile without scrutiny form will appear

Updation Of Registration Profile

(For Creation of users other than Govt.Agencies/PSU/Autonomus Body).

Registration Type

Registration Type	Company
CIN	u58974gj3654res854796
Company Name *	kpl
Date of Incorporation*	

1. User can update profile multiple times until new application is applied and in process.